

Payroll Direct Deposit Authorization Form

I hereby authorize The Provident Bank to initiate credit entries to my account(s) listed below and to initiate, if necessary, debits and adjustments for any errors made to these same account(s). This authorization will remain in effect until The Provident Bank has received otherwise written notification from the employee. **I understand that requests to initiate or terminate Direct Deposit will take effect after two full pay periods.**

Employee Name _____ Signature _____

Date _____ Changes to current accounts New Enrollment

You have the option of splitting your direct deposit among three different accounts (however, no more than two checking accounts may be selected. Please note that Christmas Clubs will be considered savings accounts). Please fill out the information below according to how many accounts you will be using and what dollar amounts you would like deposited in each. **Please attach a voided copy of a check for checking accounts or a pre-printed deposit slip, if available, for savings accounts.**

- If you choose to deposit to only one account, you do not need to provide a dollar amount.
- If you choose to use two or more accounts, please provide dollar amounts for one or two accounts and write "remainder" on the last account.

Account #1 _____ Checking _____ Savings Amount of Deposit \$ _____

Account Number _____ ABA Number _____

Bank Name _____ Bank Address _____

=====
Account #2 _____ Checking _____ Savings Amount of Deposit \$ _____

Account Number _____ ABA Number _____

Bank Name _____ Bank Address _____

=====
Account #3 _____ Checking _____ Savings Amount of Deposit \$ _____

Account Number _____ ABA Number _____

Bank Name _____ Bank Address _____

.....

FOR COMPANY USE ONLY

DATE RECEIVED _____ PROCESSED BY: _____